

FORM C - Merchant with E-Commerce Processing

Payment Card Merchant Account Profile Information

Fiscal Year

Merchant Information:

Merchant #

DBA Name

Department (if different than DBA)

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Address

Campus Zip

Contact for Monthly Allocation Info

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Business Manager

Phone #

Accounting Coordinator

Phone #

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Products / Services Sold Via Payment Cards:

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Processing Methods:

Card payments are received via the following payment channels (check all that apply):

Website –entered by customer

Other (please explain)

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Payment Applications:

Third-Party Service Provider

Website Address of Store

URL Where Card Information is Entered

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System Administrator

Phone #

Departmental IT Support Contact

Phone #

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This document accurately reflects the credit card process for the merchant number specified above.
No other payment channels are utilized by this merchant number in the processing of payment cards.

Signature of Department Head / Business Manger

Date